## City of Kent Home Repair Program SMALL WORKS ROSTER APPLICATION

General Business Information:								For CoK Use Only:		
Name of Business, Organization, or Name of Person (if payment to an individual):								JDE Vendor No.		
Mailing Address for F	ayments:									
City: State:			Zip Code:			F-M:	E-Mail Address:			
City.		Olalo.	2.p 0000.							
Telephone No.:		Fax No.:				Toll Free No.:				
relephone No			Tax No				TOIL FIGURE 140			
Washington UBI No.:			City of Kent Business License No.:				Washington Contractor's License No.:			
Washington obi No			City of Nerit Business License No				Washington Contractor's Electrise No			
President/General Manager:			Service Manager:				Sales Manager:			
President/General Manager.			Service Manager.				Cales Manager.			
Type of Organia	otion (obo	ok ono)	•							
Type of Organization (check one) Individual Sole Proprietor			Partnership Corporation			n	Governmental Agency Other			
Social Security No.: Social Security No. or Employer ID No.			Employer ID No.		Employer ID No.		Employer ID No.		Employer ID No.	
or Employer ID No.		ID NO.								
Substitute IRS Form W-9 Certification:										
Under penalties of perjury, I hereby certify that the number shown on this form is my correct										
taxpayer identification number, <u>and</u> that I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue										
Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest										
or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding,										
and I am a U.S. person (including a U.S. resident alien). <i>Note:</i> The Internal Revenue Service										
does not require your consent to any provision of this document other than the certifications										
required to avoid backup withholding.										
SIGN Signature of U.S. Pers			on					Date		
HERE→										
Ownership Status (check all that apply): Racial/Ethni								c Status	(check one):	
MBE (Minority-Owned Business Enterprise)							Caucasian (1)			
WBE (Women-Owned Business En							African American (2)			
	Business Enterprise)				Native American (3)					
CBE (Comb	terprise) Section 3 Business			ᅵ片	Hispanic American (4)					
Small Busine	Section 3 Business			-1 님	Asian/Pacific American (5) Hasidic Jews (6)					
Washington State WMBE Certification No.:								ews (0)		
Small Works Roster Categories (check as many as are applicable):										
If you are a General Contractor, check only those specialty areas below that your firm										
perioritis regularly with your own workers, and for which you would submit a bid.										
Acoustical	als ☐ Fencing ☐ Fire Alarm Systems					Painting / Wall Covering Plumbing				
Asphalt Paving & Striping			Fire Suppression Systems					Roofing – Built-Up		
☐ Concrete			Flooring					Roofing – Composition		
Doors			Glazing/Glass					Security Systems/CCTV		
Electrical			HVAC					☐ Siding		
☐ Elevator			Insulation					Utilities		
Excavation/Grading			Landscaping & Irrigation				Waterproofing			
Fall Protection			Masonry Masonry				Other			

## SMALL WORKS ROSTER INFORMATION

The City of Kent Home Repair invites contractors interested in doing business with Home Repair to submit an application to be included on City of Kent Home Repair's Small Works Roster.

About Kent Home Repair: Kent Home Repair is a program of the Housing and Human Services Division of the City of Kent. The program is funded by the Community Development Block Grant and provides home repair services to low and moderate-income home owners residing in the City of Kent. Services include roofing, plumbing, electrical, furnace replacement and repair, and other general contracting jobs.

<u>Use of the Roster:</u> The Roster, which includes both general construction and multiple specialty categories, is used for soliciting bids from contractors on some construction projects estimated to cost less than \$10,000. The Roster is updated on a regular basis upon receipt of applications from qualified contractors, who must have a Washington State Contractor's License for the type of work they perform.

<u>WMBEs and Small Businesses:</u> The City of Kent Home Repair Program strongly encourages the participation of small businesses, as well as minority-owned and women-owned business enterprises.

- WMBE: City of Kent Home Repair Program encourages qualified firms to seek certification as a
  Minority Business Enterprise (MBE) or a Women's Business Enterprise (WBE) from the Washington
  State Office of Women's and Minority Business Enterprises (OMWBE). To obtain a certification
  application form, contact them at (360) 753-9693 or by e-mail at jwheat@omwbe.wa.gov.
- <u>Small Business:</u> A small business means a business concern, including its affiliates, that is independently owned and operated, not an affiliate or subsidiary of a business dominant in its field of operation, and qualified as a small business under the criteria and size standards in 13 CFR 121. Furthermore, a business is considered small according to the Small Business Administration's established guidelines provided to such businesses.

**Questions:** If you have any questions about the Small Works Roster application process, please contact Jim Vinzant at (253) 856-5068 or ccain@ci.kent.wa.us